



shall be opened and counted. No ballots shall be opened prior to that time. The candidate who receives the highest number of votes shall be declared the President elect. The candidate who receives the second highest vote shall be declared the Executive Vice-President elect. The candidate who receives the third highest vote shall be declared the Vice-President/Secretary elect. The candidate who receives the fourth highest vote shall be declared the Vice-President/Treasurer elect. In case of a tie vote, the Board of Directors shall appoint and fill the office, by majority vote, from the candidates who received the same number of votes.

- h) The election results shall be mailed to each member no later than August 7. The cast ballots shall be kept until September 30 of the same year and available for members' inspection during this period.
- (4) Vacancies occurring in any office shall be filled by vote of the Board of Directors for any unexpired portion of the school year. The Board shall continue to fill any such vacancy until a successor can be chosen by regular nomination and election as provided in Section 3.
- (5) The duties of the officers shall be as follows:
 - a) The President shall preside at meetings of the General Assembly, the Board of

- Directors, and the Executive Board. He or she shall call and conduct these meetings to fulfill the purposes of the Council.
- b) The Executive Vice President shall assist the President as required, and shall serve in the absence of the President in all instances to fulfill the duties of the Presidency
- c) The Vice President/Secretary shall record the minutes of all meetings of the Board of Directors and General Assembly, and shall be the keeper of all official documents of the Council.
- d) The Vice President/Treasurer shall be responsible for all financial matters relating to the activities of the Council including, but not limited to, annual tax return, and upon request shall prepare a financial report to the meetings of the Board of Directors and the General Assembly.
- (6) The removal of officers shall comply with the following procedures.
 - a) Any member may submit an impeachment petition to the General Assembly meeting.
 - b) The impeachment petition shall contain documented evidence of the misconduct of the officer(s) being impeached and shall be